

January 7, 2021

To: Community Foundation Members

Re: Donor Policy

The Community Foundation is by nature created to serve multiple purposes. It can function similar to the United Way, where community priorities are named, such as Poverty, Literacy, Career Readiness and Well-Being; and a listing of all possible 501C3 organizations for a donor to direct his gift to. I have included the forms the United Way uses for a donor can make a pledge.

The Excelsior Springs Education Foundation hired a consultant to assist with the development of Donor Policies which are included. This establishes expectations, such as confidentially, how a gift is acknowledged and recognized, forms for the receipt of donations.

Kearney Community Foundation is very similar to what we are attempting to create. They operate several programs such as the senior center and home-delivered meals. They also will manage the funds for others looking for a 501C3 to deliver a non-profit program that doesn't fit anywhere else.

The Bank of the West describes their Charitable Contributions Program and there is a description of Giving Circles.

Hopefully, this is food for thought to help you form thoughts for our discussion. We know that a mechanism for charitable giving can alleviate the burden for taxes to solve all things.

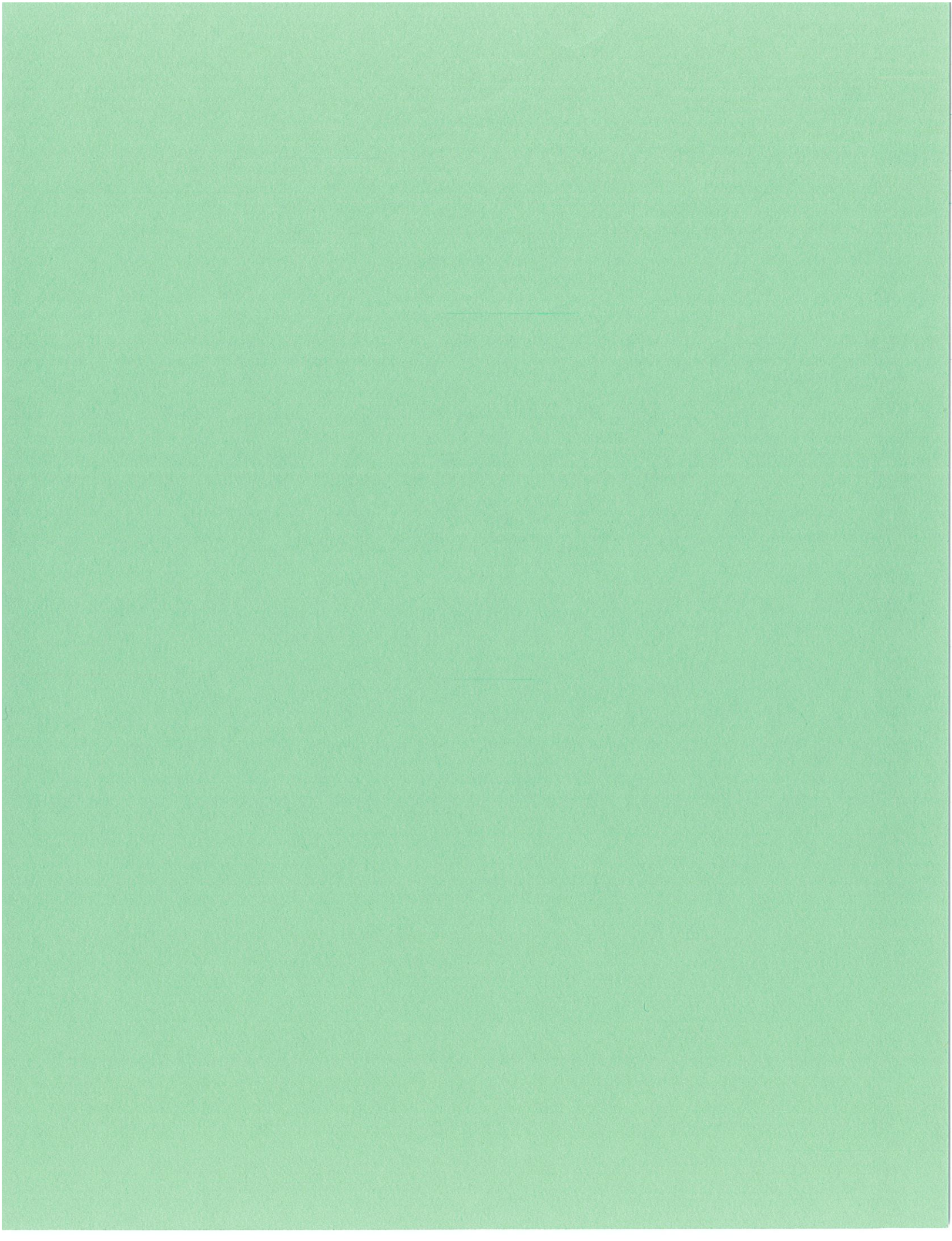
Re: Website Development

Sonya can best led discussion about the options available to us using our website as one of our tools

Re: Key Information needed to open bank account

<i>Member Name</i>	<i>Representing</i>	<i>Term Expires</i>
Sharon Powell, Vice Chair	City Council	9/30/2022
Sonya Morgan, Secretary	City Council	9/30/2022
Kenny Manley, Chair	Resident	9/30/2023
Deb Foster	Resident	9/30/2023
Kim Halfhill	Resident	9/30/2024
Tray Harkins	Resident	9/30/2024
City Manager		Perpetual

Certificate of Incorporation by the State of Missouri 8/30/2019; EIN: 84-3101387



DONOR-DIRECTED CONTRIBUTION FORM



TO DIRECT YOUR GIFT, YOU MUST FIRST COMPLETE A PLEDGE FORM. THIS SHEET MUST BE SIGNED BY THE DONOR AND SUBMITTED WITH THE COMPLETED PLEDGE FORM.

DIRECT YOUR GIFT TO UNITED WAY

THE MOST POWERFUL WAY TO INVEST YOUR GIFT

UNITED WAY OF GREATER KANSAS CITY

Your gift to United Way of Greater Kansas City supports the widest range of services to help people in our community. Directing at least \$144 to this fund or to one of the four causes below qualifies you for Caring Club benefits. (100)

AMOUNT: \$ _____

FOCUS YOUR GIFT

our priorities

POVERTY *Early Childhood* AMOUNT \$ _____
(102)

LITERACY *Scholarships* AMOUNT \$ _____
(101)

Parental...
CAREER READINESS AMOUNT \$ _____
(112)

Business Partnership
WELL-BEING AMOUNT \$ _____
(103)

DIRECT YOUR GIFT TO A NON-PROFIT AGENCY

Each designation must be no less than \$50 in order to reduce administrative costs¹. If you do direct your gift, please consider dividing it between an agency and United Way of Greater Kansas City so it has a greater impact.

SPECIFIC UNITED WAY PARTNER AGENCY

Fill in the number of the Partner Agency of your choice. Agency names and numbers are listed on the back.

AMOUNT AMOUNT
\$ \$
AGENCY NUMBER AGENCY NUMBER

ESEdFund
 ~~UNITED WAY IN ANOTHER CITY OR A LOCAL NON-UNITED WAY AGENCY²~~

ORGANIZATION
ADDRESS
CITY / STATE / ZIP
PHONE FIN NUMBER

AMOUNT: \$ _____

TOTAL GIFT AMOUNT: \$ _____

IF A DONOR-DIRECTED CONTRIBUTION FORM IS UNREADABLE OR INCOMPLETE, OR IF A DONOR DIRECTS A GIFT TO A NON-ELIGIBLE CHARITY, WE WILL ATTEMPT TO CONTACT THE DONOR. IF THE DONOR CANNOT BE CONTACTED OR IF THE CONTRIBUTION IS LESS THAN \$50, WE WILL DIRECT THE CONTRIBUTION TO UNITED WAY OF GREATER KANSAS CITY.

NAME (FIRST, MIDDLE INITIAL, LAST) _____ TITLE _____ CHECK HERE IF YOU DO NOT WANT YOUR CONTACT INFORMATION SHARED WITH DONOR-DIRECTED CHARITIES.

HOME ADDRESS _____ UNIT/APT. NO. _____

CITY _____ STATE _____ ZIP _____ PHONE _____ SSN (LAST 4 DIGITS) _____ DOB (MM/DD/YYYY) _____

PREFERRED EMAIL ADDRESS WORK EMAIL HOME EMAIL _____ SIGNATURE _____

¹ United Way retains only 12.5% of funds directed to an agency to cover fundraising and administrative costs.

² Your gift may be directed to another United Way or to any qualified 501(c)(3) non-profit agency. United Way of Greater Kansas City has the right to refuse a designation request to an unaffiliated agency. Please note that agencies are not accountable to United Way for donor-directed gifts. If the agency you have directed your contribution to closes or becomes ineligible to receive United Way contributions, your contribution for the remainder of the campaign year will be redirected to United Way of Greater Kansas City.

↓ List all of the possibilities

**UNITED WAY
OF GREATER KANSAS CITY
INITIATIVES**

102 POVERTY

101 LITERACY

112 CAREER READINESS

103 WELL-BEING

104 UNITED WAY 2-1-1

094 AIDS PARTNERSHIP

114 BORN LEARNING KC

116 CITIZEN ASSIST PROGRAM

117 DECADE OF DIFFERENCE/PROJECT RISE

108 DOLLY PARTON'S IMAGINATION LIBRARY

528 NEIGHBORHOOD SELF HELP FUND

119 PROMISE 1000:
COLLABORATIVE HOME VISITATION

111 QUALITY MATTERS

214 SUCCESS BY 6 RESOURCE CENTERS

136 VETERANS ALLIANCE

2014 PARTNER AGENCIES

475 Alphapointe

106 American Cancer Society

113 American Heart Association

120 American Red Cross,
Eastern KS Chapter

115 American Red Cross,
Greater Kansas City Chapter

122 American Stroke Foundation

123 Associated Youth Services

850 Belton Education Foundation

124 Benilde Hall

130 Bethel Neighborhood Center

135 Big Brothers Big Sisters
of Greater Kansas City

155 Boy Scouts of America
Heart of America Council

145 Boys & Girls Clubs
of Greater Kansas City

253 Budget Financial
Management Assistance (BFMA)

690 Cabot Westside
Medical and Dental Care

170 Camp Fire USA Heartland chapter

175 Cancer Action

255 CASA of Johnson
& Wyandotte Counties

997 Cass County Council on Aging

180 Catholic Charities
of Kansas City-St. Joseph, Inc.

185 Catholic Charities
of Northeast Kansas

456 Center for Conflict Resolution

603 Central Avenue Center of Hope

205 Child Abuse Prevention Association

262 Child Protection Center, Inc.

210 Children's Center
for the Visually Impaired

215 Children's Mercy
Hospitals and Clinics

220 The Children's Place

260 Children's TLC

263 Clay County Clothes Closet

264 Communities Creating Opportunity
(CCO)

242 Community LINC

245 Community Services League

251 Comprehensive Mental Health
Services, Inc.

252 Concerned Care, Inc.

869 Cornerstones of Care

265 Crittenton Children's Center

292 Cross-Lines Community
Outreach, Inc.

487 Cultivate Kansas City

270 DeLaSalle Education Center

275 Della Lamb Community Services

285 Don Bosco Community Center, Inc.

237 Drumm Center for Children, Inc.

290 Duchesne Clinic

291 Economic Opportunity Foundation

295 El Centro, Inc.

355 Epilepsy Foundation
of Missouri & Kansas

360 Episcopal Community Services

310 The Family Conservancy

610 First Call Alcohol/Drug
Prevention & Recovery

340 Friends of Yates, Inc.

345 Genesis School

365 Gillis Center for Children and Families

580 Girl Scouts of
NE Kansas & NW Missouri

317 Good Samaritan Center
of Excelsior Springs

364 Good Samaritan Project

400 Goodwill of Western Missouri
and Eastern Kansas

271 Grace United Community Ministries

367 Grandview Assistance Program

405 Greater Kansas City
Housing Information Center

375 Guadalupe Centers, Inc.

851 Harrisonville Ministerial Alliance

385 Harvesters

390 Head Start of Shawnee Mission

393 Health Partnership Clinic
of Johnson County

525 High Aspirations

409 Hispanic Economic
Development Corporation (HEDC)

266 Hope Haven of Cass County

410 Hope House, Inc.

526 Hope.wrx

420 Independence Meals on Wheels, Inc.

254 Jackson County CASA
(Court Appointed Special Advocates)

430 Jewish Community Center
of Greater Kansas City

435 Jewish Family Services

445 Jewish Vocational Service

460 Johnson County Christmas Bureau

421 Johnson County Housing Coalition

532 Johnson County Interfaith
Hospitality Network

485 Kansas Children's Service League

481 Kansas City CARE Clinic

482 Kansas City Community Gardens

510 Kansas Legal Services, Inc.

494 KCK Huggers, Inc./Special Olympics

740 KidsTLC

815 KVC Behavioral Healthcare, Inc.

268 Lee's Summit Cares

516 Lee's Summit Social Services

520 Legal Aid of Western Missouri

522 Lifeskills Management Center

488 Literacy Kansas City

344 Love Outreach
International Ministries

540 Marillac Center, Inc.

Westview Pans

550 Mattie Rhodes Center

480 Mental Health America
of the Heartland

570 Metro Lutheran Ministry

568 Metropolitan Council
on Early Learning

575 Metropolitan Organization
to Counter Sexual Assault (MOCSA)

576 Mid America Assistance Coalition

272 Miles of Smiles, Inc.

595 Missouri Association
for Social Welfare

596 Mother & Child Health Coalition

356 Mother's Refuge

597 Mt. Carmel Redevelopment Corp.

605 Myasthenia Gravis Association

615 National Kidney Foundation
Serving Kansas and Western Missouri

617 Newhouse

376 Next Step KC

625 Niles Home for Children

884 Nonprofit Connect

761 Northland Health Care Access

240 NorthWest Communities
Development Corporation

555 Olathe Meals on Wheels

125 Operation Breakthrough, Inc.

645 Ozanam

665 Platte Senior Services, Inc. (PSSI)

670 Rainbow Center for
Communicative Disorders

672 Raytown Emergency
Assistance Program (REAP)

273 Reconciliation Services,
Focus Kansas City

674 Redemptorist Social Services Center

677 ReDiscover

675 Rehabilitation Institute of Kansas City

685 reStart, Inc.

686 Riverview Health Services, Inc.

695 Rose Brooks Center, Inc.

450 SAFEHOME

700 The Salvation Army KS & Western MO

701 The Salvation Army at
Harbor Light Village (KCK)

795 Samuel U. Rodgers Health Center

710 Shepherd's Center
of Kansas City Central

711 Shepherd's Center of Kansas City, KS

714 Shepherd's Center of Raytown

362 Shepherd's Center
of the Northland, Inc.

715 Sherwood Center
for the Exceptional Child

203 Society of St. Andrew West

720 Spofford

721 StandUp Blue Springs

465 Sunflower House

725 Sunshine Center

727 Swope Health Services

730 Swope Ridge Geriatric Center

735 Synergy Services, Inc.

380 TNC Community

235 Tri-County Mental Health Services

723 Truman Medical Centers, Inc.

722 Turner House Children's Clinic

750 United Cerebral Palsy
of Greater Kansas City

751 United Community Services
of Johnson County

755 United Inner City Services, Inc.

After Pym

762 United Services Community
Action Agency

765 Urban League of Greater Kansas City

897 Urban Neighborhood Initiative

276 Urban Rangers Corps

767 Vaughn Trent Community Services

277 Veronica's Voice

770 Visiting Nurse Association

950 W.E.B DuBois Learning Center

726 West Central Missouri
Community Action Agency

800 Whatsoever Community Center

805 The Whole Person, Inc.

808 Working Families Friend

370 YMCA of Greater Kansas City

811 Youth Volunteer Corps of America

2014 COMMUNITY HEALTH CHARITIES

016 The ALS Association
Keith Worthington Chapter

012 Alzheimer's Association,
Heart of America Chapter

110 American Diabetes
Association - Kansas

015 American Lung Association
of the Plains-Gulf Region, Inc.

018 Arthritis Foundation,
Heartland Region

013 Asthma and Allergy Association
of Kansas City

024 Be The Match Foundation

022 Brain Injury Association
of Kansas and Greater Kansas City

060 CaringBridge

010 Community Health Charities
of Kansas and Missouri Inc.

033 Down Syndrome Guild
of Greater Kansas City

047 Fibromyalgia Coalition
International, Inc.

031 Gift of Life, Inc.

017 International Essential
Tremor Foundation

025 JDRF International,
Kansas City Chapter

021 Joshua Center for
Neurological Disorders

030 Kansas City, Hospice, Inc.

026 The Leukemia & Lymphoma Society

028 The Lupus Foundation of America,
Heartland Chapter

045 March of Dimes,
Greater Kansas Chapter

048 Midwest Ear Institute

023 Missouri Hospice
& Palliative Care Association

044 NAMI Greater Kansas City

032 National Multiple Sclerosis Society
Mid-America Chapter

049 National Parkinson
Foundation Heartland

027 Northland Therapeutic Riding Center

029 Nova Center, Inc.

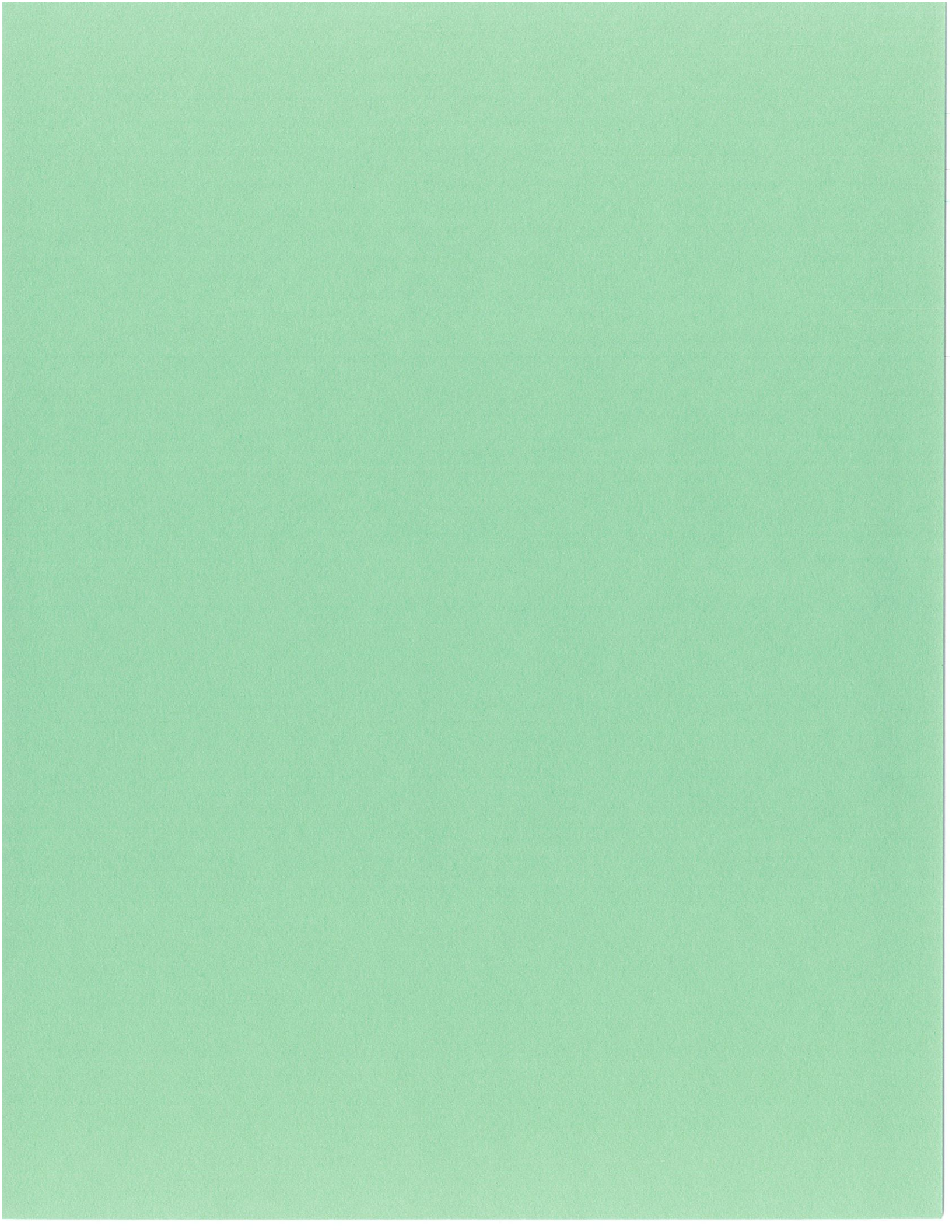
050 Ronald McDonald House Charities
of Kansas City, Inc.

954 Sickle Cell Disease Association
of America-Uriel Owens Chapter, Inc.

039 Special Olympics Kansas, Inc.

036 Sudden Infant Death Syndrome
(SIDS) Resources, Inc.

572 Susan G. Komen Greater
Kansas City Affiliate



A Donor Bill of Rights

PHILANTHROPY is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To ensure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the non-for-profit organizations and causes they are asked to support, we declare that all donors have these rights:

I.

To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.

II.

To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities

III.

To have access to the organization's most recent financial statements.

IV.

To be assured their gifts will be used for the purposes for which they were given.

V.

To receive appropriate acknowledgement and recognition.

VI.

To be assured that information about their donations is handled with respect and with confidentiality to the extent provided by law.

VII.

To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.

VIII.

To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.

IX.

To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.

X.

To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

DEVELOPED BY:

Association of Fundraising Professionals (AFP)
Association for Healthcare Philanthropy (AHP)
Council for Advancement and Support of Education (CASE)
Giving Institute: Leading Consultants to Non-Profits

ORIGINALLY ENDORSED BY:

Independent Sector
National Catholic Development Conference (NCDC)
National Committee on Planned Giving (NCPG)
Council for Resource Development (CRD)
United Way of America

Adopted in 1993

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Confidentiality Policy

In performing their duties, Excelsior Springs Educational Foundation staff, board members and volunteers are privy to information about individuals and families, such as giving history, assets, wealth and family relationships. This is especially true for staff, board members and volunteers involved in fundraising and development activities.

Due to the sensitivity of this information, it is important that all Excelsior Springs Educational Foundation staff, board members and volunteers adhere to the policy that information shared with them remains confidential, is not discussed with others in private or public settings and is not disclosed or used for any other purposes.

I agree to comply with this policy.

Name

Date

GIFT-ACCEPTANCE POLICY AND PROCEDURE

Excelsior Springs Education Foundation seeks outright gifts and future gift commitments that are consistent with its mission. Donations generally will be accepted from individuals, partnerships, corporations, organizations, government agencies or other entities without limitations—unless acceptance of gifts from a specific source is inconsistent with the organization's beliefs, values and mission.

Excelsior Springs Education Foundation will not accept gifts from companies whose products may be harmful to our clients or from donors whose requests for public recognition are incompatible with our philosophy of appreciation. The *Excelsior Springs Education Foundation* board is the final authority.

In processing, all gifts will be coded in the donor database for the constituency source from which the gifts were given (e.g., individual, corporation, foundation, organization, etc.).

Multiyear pledges for major gifts are encouraged, but for no more than three years. Donors should complete and sign a gift or pledge agreement form detailing the desires for the gift (if applicable), payment schedule and how their names should appear in donor-recognition materials.

A selection of named gift opportunities may be made available to each donor. Such opportunities represent a tangible means of demonstrating an individual donor's investment in *Excelsior Springs Education Foundation*.

The *Excelsior Springs Education Foundation* will respect the intent of the donor relating to gifts for restricted purposes and those relating to the desire to remain anonymous. With respect to anonymous gifts, the *Excelsior Springs Education Foundation* will restrict information about the donor to only those staff and board members with a need to know.

The *Excelsior Springs Education Foundation* will not compensate, whether through commissions, finders' fees, or other means, any third party for directing a gift or donor to the *Excelsior Springs Education Foundation*.

Gift Acknowledgement Policy

Acknowledge all gifts within three business days using appropriate thank-you letter.

Gift of \$500 or less will be acknowledged with the "standard" thank you letter.

Gifts of more than \$500 will be acknowledged with the "board members" thank you letter. The letter will be followed up by personal contact by assigned board member.

If no goods or services were received in exchange for the gift, insert "No good or services were received in exchange for your gift. Therefore, the full amount of your contribution is tax-deductible as allowed by law." If a good or service was received, the organization must inform the donor of its fair market value in order for the donor to know the tax-deductible portion of the contribution.

Example:

"In exchange for your contribution of \$500, you received a book with an estimated fair market value of \$75, so \$425 may be treated as a charitable donation."

*1-17-12 w/10 30 days
2-1-12 @ end of yr. rec/Jan.*

Gifts In-Kind Policy

The purpose of this policy is to ensure that the *Excelsior Springs Education Foundation* accepts gifts-in-kind that support its mission, are consistent with its policies and are properly accounted for and acknowledged.

A gift-in-kind is an item such as equipment, software or a product that a donor voluntarily transfers to the *Excelsior Springs Education Foundation* without charge or consideration.

The *Excelsior Springs Education Foundation* board of directors has final approval for all gifts-in-kind.

Donors must complete a gift-in-kind form that includes the name of the donor, a description of the item(s), the retail value of the item(s) and permission to publicly recognize the donation.

Once accepted, the donated item(s) become the property of the *Excelsior Springs Education Foundation*, which retains the right to dispose of a gift-in-kind as it sees fit, unless another arrangement has been made with the donor.

Excelsior Springs Educational Foundation Recognition Policy

Affiliate up to \$499

Recognition on annual lists: recognition wall, event programs and website in applicable year

Friend \$500 to \$999

Recognition on annual lists: recognition wall, event programs and website in applicable year

Sponsor \$1,000 to \$2,499

Recognition on annual lists on recognition wall, event programs, website in applicable year plus permanent recognition with level 1 plaque on recognition display
+ sticker (annual)

Scholar \$2,500 to \$4,999

Recognition on annual lists on recognition wall, event programs, website in applicable year plus permanent recognition with level 2 plaque on recognition display. Scholar level donors are eligible for permanent cornerstone status during designated 18 month initial period.

Patron \$5,000 to \$9,999

Recognition on annual lists on recognition wall, event programs, website in applicable year plus permanent recognition with level 3 plaque on recognition display. Scholar level donors are eligible for permanent cornerstone status during designated 18 month initial period.

Benefactor \$10,000 to \$24,999

Recognition on annual lists on recognition wall, event programs, website in applicable year plus permanent recognition with level 4 plaque on recognition display. Scholar level donors are eligible for permanent cornerstone status during designated 18 month initial period.

Fellow \$25,000 to \$49,999

Recognition on annual lists on recognition wall, event programs, website in applicable year plus permanent recognition with level 5 plaque on recognition display. Scholar level donors are eligible for permanent cornerstone status during designated 18 month initial period.

President \$50,000 to \$99,999

Recognition on annual lists on recognition wall, event programs, website in applicable year plus permanent recognition with level 6 plaque on recognition display. Scholar level donors are eligible for permanent cornerstone status during designated 18 month initial period.

Chairman \$100,000 to \$249,999

Recognition on annual lists on recognition wall, event programs, website in applicable year plus permanent recognition with level 7 plaque on recognition display. Scholar level donors are eligible for permanent cornerstone status during designated 18 month initial period.

game program w/ recognition
tailgate, special parking -
refreshments

social media
sticker on door

business 20/80 ind
estat
alumni

written way payroll deduction

Cornerstone Society

The Cornerstone Society is made up of the initial donors over \$2,500 that has committed to partner with the Excelsior Springs Education Foundation in improving the future of the Excelsior Springs School District and surrounding community.

To become a member of the Cornerstone Society an individual, business, corporate entity or foundation would ~~have pledge or gift~~ outright a minimum of \$2500 during the designated initial campaign for the Excelsior Springs Education Foundation. The initial campaign will be offered for a period of 18 months.

As a Cornerstone member all recognition acknowledgement will be accompanied by a designated logo identifying them as such. The logo will permanently continue with the donor in all recognition

Pledge Form

Donor Name: _____

Address: _____

Email: _____

Telephone Number: (H) _____ (O) _____

Gift/Pledge Commitment: _____ to be paid over three years

Reminder notices will be sent 30 days prior to pledge due date.

I/we would like our name listed as follows in regards to recognition (ie, plaque, newsletter, programs, internet etc.) where applicable.

Signature of Donor

Date _____

Signature Excelsior Springs Educational Foundation

Date _____

**EXCELSIOR SPRINGS EDUCATIONAL FOUNDATION
DONOR RESTRICTED ENDOWMENT PROGRAM
MULTI-YEAR GIFT**

The following sets forth the agreement between _____ and the Excelsior Springs Educational Foundation with regard to the purpose, schedule of contributions, recognition and administration of a \$_____ endowment gift to the Excelsior Springs Educational Foundation.

The Excelsior Springs Educational Foundation agrees to use this gift to permanently establish the _____ the _____ monies collected shall be placed in an endowment fund and only the income earned from the principal shall be awarded.

In the event the need for funds from this endowment is greatly reduced or eliminated, the Excelsior Springs Educational Foundation Board of Directors, a representative of the Excelsior Springs School District, and donor, if available, will redirect the purpose of this fund. The fund will be redirected in the best interest of the school district and as close to the original intent as possible.

This gift will be funded over a _____ year period with the first payment of *2500.00 per year beginning 2015* \$_____ due on the _____ day of _____, *2014* and equal installments of \$_____ each year due on the same day of each subsequent year thereafter. Nothing shall prohibit the donor from prepaying any of all of said pledge.

All contributions should be made payable to the Excelsior Springs Educational Foundation. The Foundation is a 501 (c) (3) non-profit organization under IRS guidelines and is charged with soliciting, receiving, investing, and disbursing gifts to benefit the Excelsior Springs School District. An annual administrative fee of not more than 5% associated with the collection and disbursement of gifts and gift income for the Excelsior Springs Educational Foundation will be assessed annually from the endowment income. In addition, a maximum

of 70% will be used for funding programs, and a minimum of 25% will be returned to the principal of the endowment.

In appreciation of this gift the Excelsior Springs Educational Foundation will permanently recognize the gift. With prior approval, a press release announcing this gift will be distributed to the local media. This gift will also be recognized in selected Foundation materials.

The Excelsior Springs Educational Foundation will establish an account and make distributions in accordance with this agreement. This gift may, for investment purposes, be merged with the general investment assets of the Foundation.

If after 5 years a restricted, multi-year named endowment has a fund balance of less than \$7,500 and has had no contribution for a one year period, contributor(s) will be asked to either:

1. Allow the foundation to continue to fund scholarships in their name until the endowment is depleted, at which time all future scholarship payments will cease, or
2. Place the remaining balance of the endowment into the general endowment fund. By doing so the, endowment will continue to be recognized as a general endowment participant.

The undersigned agree to all terms of this agreement as evidenced by the signatures below.

11-21-14

Date

Donor's Typed Name

Donor's Signature

11/21/14

Date

Donor's Typed Name

Donor's Signature

Address
Excelsior Springs, Mo.

Telephone

Date

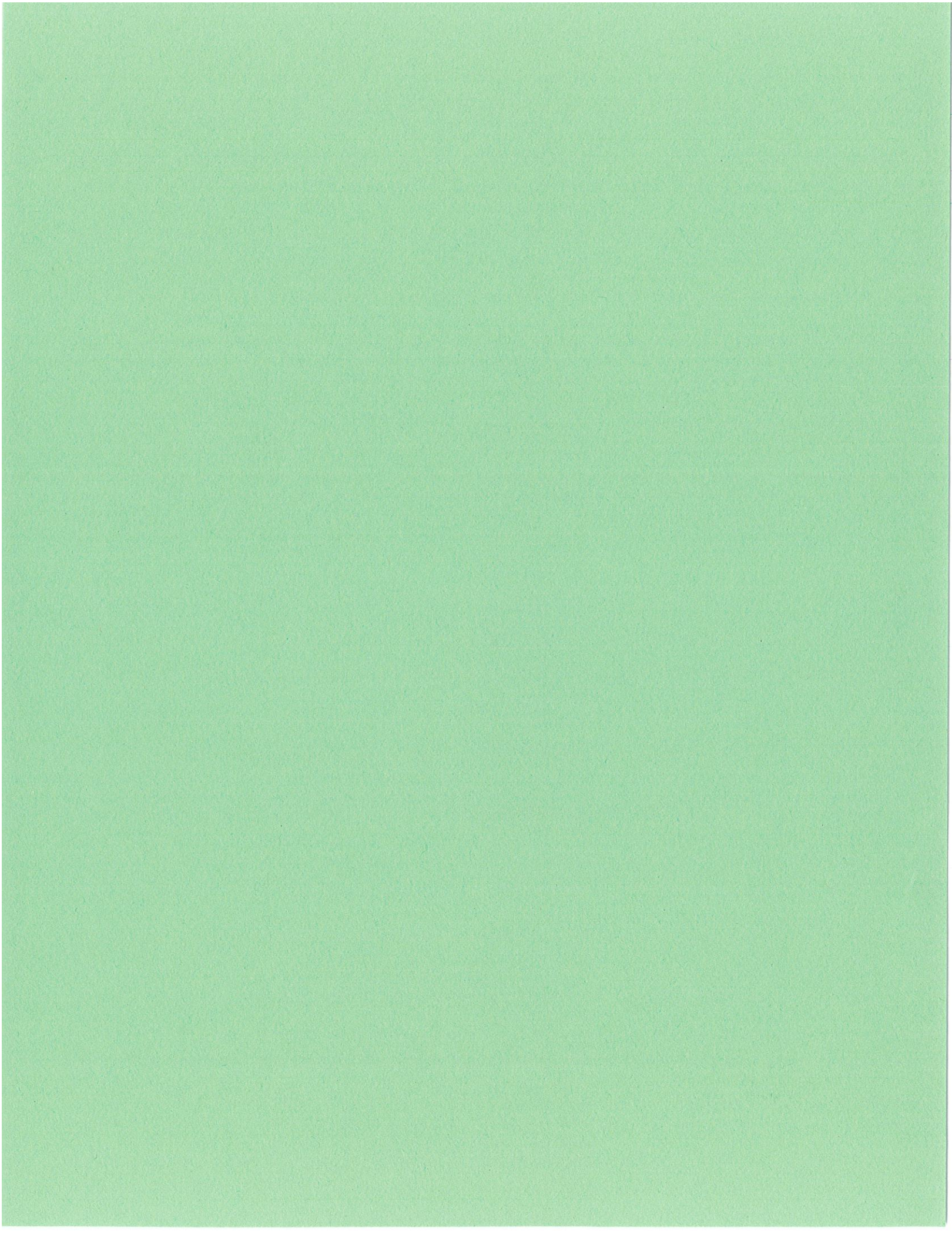
11/25/14

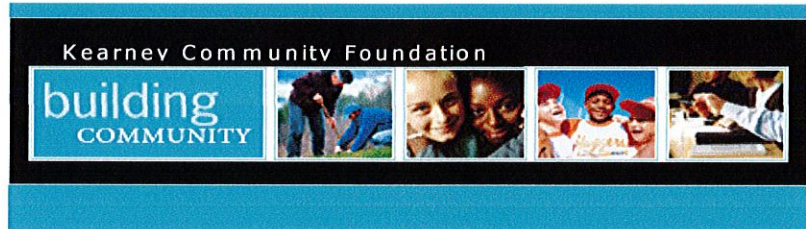
Date

President, Excelsior Springs Educational Foundation

[Signature]

Secretary-Treasurer, Excelsior Springs Educational Foundation





P.O. Box 291 Kearney, Missouri 64060 816-628-3343

APPLICATION TO ESTABLISH ALL FUNDS

The Kearney Community Foundation has established procedures to carry out its mission connecting donors, affiliated organizations and split-interest arrangements to the priorities they care about and to the needs of our community. The Kearney Community Foundation provides an opportunity for charitable giving and provides leadership on critical community issues.



A Better Way to Give Making a Better Kearney Community



A Better Way to Give Making a Better Kearney Community

Executive Summary

The Kearney Community Foundation is a tax-exempt charitable organization founded and created by members of the Kearney community to benefit the people of "Our Community." We enable people with philanthropic interests to easily and effectively support the issues in "Our Community" they care about. We offer all the tax advantages of charitable giving, the long-term benefits of endowment funding, and the ability to establish a legacy fund in the name of you, your family or a loved one.

As a public charity, the Kearney Community Foundation can raise money from individuals, other foundations, businesses, corporations and the government to solve local issues and raise awareness of the needs of "Our Community." We create permanent charitable funds of everlasting impact. These funds ensure that people of vision will have enduring influence on the life of their community and charitable causes they hold dear. The Kearney Community Foundation is the vehicle to improve the lives of the Kearney community.

Ten Reasons People Give to Community Foundations:

1. Community Foundations are a local organization with deep roots in the community.
2. Our Board of Directors has broad expertise regarding community issues and needs.
3. Community Foundations provide highly personalized service tailored to each individual's charitable and financial interests.
4. Donor Advised Funds help people invest in the causes they care about most.
5. Community Foundation accepts a wide variety of assets, and can facilitate even the most complicated forms of giving.
6. Community Foundations partners with professional advisors to create highly effective approaches to charitable giving.
7. We offer maximum tax advantages under state and federal law.
8. We multiply the impact of gift dollars by pooling them with other gifts and grants.
9. Community Foundations build endowment funds that benefit the community they serve forever and help create personal legacies.
10. Community Foundations are community leaders, convening agencies and coordinating resources to create positive change.

The Kearney Community Foundation manages a large number of unrestricted and discretionary funds providing important financial benefits to donors. Funds accommodate donors who prefer the long-term strategy of endowments, as well as those who want to give more actively each year. Donors can chose to establish a fund which allows the donor to recommend grants, or can chose to contribute to an existing fund that is flexible in response to emerging needs within the community. Donors may choose to give now to support local charities and issues within the community during their lifetime and in perpetuity. Donors can choose a deferred gift and take advantage of key elements in estate planning. Donors may also include provision in their wills for unrestricted contributions or for contributions to an established fund or establish a new fund at the Kearney Community Foundation. (reference details contained in Kearney Community Foundation Policy and Procedure Manual Section 8)

The Kearney Community Foundation is unique in our ability to make an impact in so many diverse areas of "Our Community." Our Donors make gifts that allow us to continue to improve our community.... Today and Tomorrow.

Make your giving as effective as possible by completing the next few pages.



A Better Way to Give Making a Better Kearney Community

Section 1

Type of Organization Individual Affiliated Organization Split-Interest Arrangements

Legal Name: _____

Address (physical address not P.O. Box): _____

City/State/Zip: _____

Mailing Address (if different than above): _____

City/State/Zip: _____

E-mail address: _____

Contact Number: _____

Designated Contact: _____

Type of Donor

Individual and Family Members: _____

Companies/Corporation/Professional Corporations and Firms: _____

Nonprofit Organization: _____

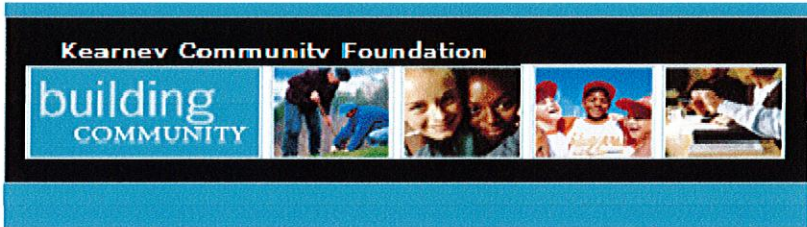
Private Foundations: _____

Branches of Government: _____

Collective private groups of concerned citizens and associations: _____

Bequest and Trusts: _____

Return this form to: Kearney Community Foundation
P.O. Box 291
Kearney, Missouri 64060



A Better Way to Give Making a Better Kearney Community

Section 1

Purpose to Establish a Fund: _____

Types of Available Funds:

- Donor Advised Funds
- Designated Funds
- Field of Interest Funds
- Scholarship Funds
- Unrestricted Funds
- Integral Funds
- Component Funds



I (we) understand with the establishment of this fund, we are subject to all policies and procedures of the Kearney Community Foundation and comply with current and future rules of the Internal Revenue Service with respect to 501 (c)(3) charitable organizations.

Return this form to: Kearney Community Foundation
P.O. Box 291
Kearney, Missouri 64060



A Better Way to Give Making a Better Kearney Community

Section 2

Investment Option 1 Working with Your Financial Advisor

With this option you can benefit from customized investment management by an advisor you already know and trust. If this option is right for you, simply put the Kearney Community Foundation in touch with your financial advisor and our investment committee will take care of the rest:

Yes! I want my fund handled by the financial advisor listed below.

I (we), the undersigned, would like to establish a segregated fund that is managed directly by:

Financial Advisor's Name: _____

Company Name: _____

Address (physical address not P.O. Box): _____

City/State/Zip: _____

Mailing Address (if different from above): _____

City/State/Zip: _____

Email Address: _____

Contact Phone Number: _____

Fax Number: _____

My (our financial advisor will participate in the Kearney Community Foundation's Financial Advisor Program until such time that the Kearney Community Foundation or I (we) exercise the option to make a different selection for management of this funds. As a participant in the Financial Advisor Program, I (we) understand that my (our) elected financial advisor will be responsible for the management of the assets of this fund, and he/she will do so in accordance with the most current financial policies and standard of the Kearney Community Foundation.

As required by IRS regulation, I (we) acknowledge and agree that:

- the above recommendation is advisory only and the Kearney Community Foundation may, at its sole and absolute discretion, follow or decline to follow my (our) recommendation;
- the Kearney Community Foundation may at any time, at its sole and absolute discretion, change the investment of all or any portion of the assets in the fund;
- if my (our) recommendation is accepted, the investments will be administered in accordance with the financial policies and fiduciary standards of the Kearney Community Foundation; and
- investments are subject to normal market and interest rate fluctuation risks, and any gain or loss generated by the above investments will be credited or charged to the fund.

Your Name (please print or type): _____

Your Fund's Name: _____

Signature or Signatures: _____

Date: _____

Return this form to: Kearney Community Foundation
P.O. Box 291
Kearney, Missouri 64060



A Better Way to Give Making a Better Kearney Community

Section 2

Investment Option 2 Investment Pools

The Kearney Community Foundation's investment pools allow you to match your investment strategy with your risk tolerance and long-term objectives for your fund. The pools are organized according to asset class and include the following: bank certificate of deposits¹; money market funds; fixed income funds and equity funds. To invest in the Kearney Community Foundation's investment pools, please select one mix for the options to the right, or create your own mix of funds.

You may change your investment mix as often as you like. Mix changes submitted during the month will be placed into effect at the beginning of the following month.

The responsibility for managing the Kearney Community Foundation's investment program is vested in the Foundation's Board of Directors through its Investment Committee. This committee works closely with the Kearney Community Foundations investment advisors to set policy, establish performance benchmarks and monitor performance. The percentage in the mix options may change from time to time upon Investment Committee review:

¹ Investments in bank certificates of deposit are subject to limitation to access funds. Funds are subject to bank term limits and cannot be accessed. Certain restrictions apply.

As required by IRS regulation, I (we) acknowledge and agree that:

- a). the above recommendation is advisory only and the Kearney Community Foundation may, at its sole and absolute discretion, follow or decline to follow my (our) recommendation;
- b). the Kearney Community Foundation may at any time, at its sole and absolute discretion, change the investment of all or any portion of the assets in the fund;
- c). if my (our) recommendation is accepted, the investments will be administered in accordance with the financial policies and fiduciary standards of the Kearney Community Foundation; and
- d). investments are subject to normal market and interest rate fluctuation risks, and any gain or loss generated by the above investments will be credited or charged to the fund.

Your Name (please print or type): _____

Your Fund's Name: _____

Signature or Signatures: _____

Date: _____

I select the **Long Term Mix 1**
65% Equity
35% Fixed Income

I select the **Long Term Mix 2**
60% Equity
30% Fixed Income
10% Bank CD

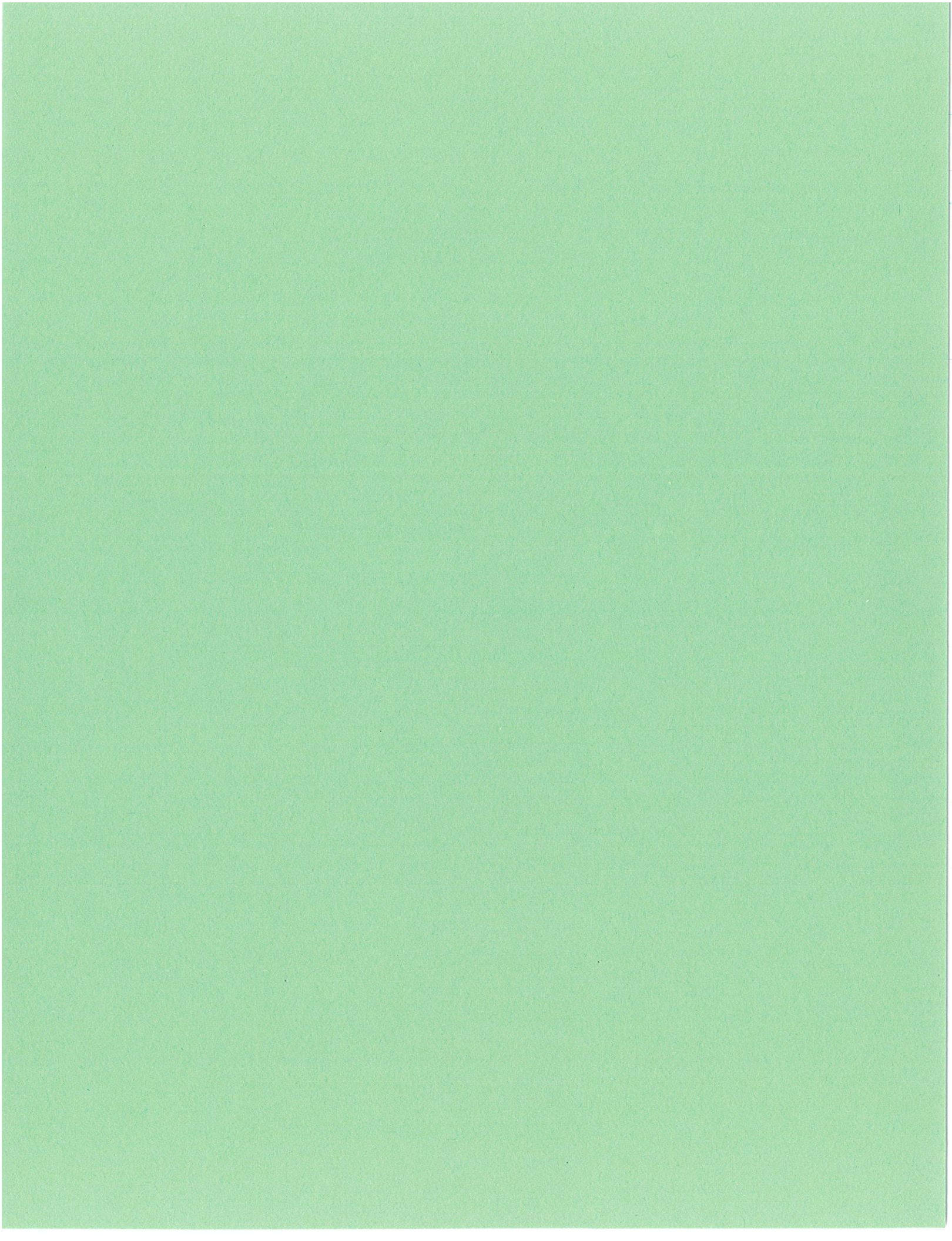
I select the **Moderate Mix**
45% Fixed Income
45% Equity
10% Money Mkt.

I select the **Conservative Mix**
55% Fixed Income
25% Equity
20% Money Mkt.

I select the **Risk Averse Mix**
100% Money Mkt.

Create Your Own
____ % Money Mkt.
____ % Fixed Income
____ % Bank CD
____ % Equity
100% Total

Return this form to: Kearney Community Foundation
P.O. Box 291
Kearney, Missouri 64060



Subj: Charitable Contributions Programs from USDA
Date: 10/31/2006 4:08:26 P.M. Central Standard Time
From: chamber@nevada-mo.com
To: mcgovernm@aol.com, mjearll@yahoo.com
CC: Nevada-Economic-Development-Team@googlegroups.com

----- Original Message -----

From: Mason, Ed - Butler, MO

To: albritt@earthlink.net ; bswopes@sofnet.com ; cityeldo@centurytel.net ; dlarcom@casstel.net ;
David.Heumader@courts.mo.gov ; ccat@centurytel.net ; Larry.DeLaney ; vcemd@vernoncountymo.org ;
dlpyle_cob@netection.net ; clang@cassmed.org ; boylej@lpha.dhss.mo.gov ; James.Bickel@courts.mo.gov ;
morris49@ipa.net ; jfischer@bcnationalbanks.com ; jfeuquay@nrmchealth.com ; chamber@nevada-mo.com ;
kforest@sprg.mercy.net ; kcook@nrmchealth.com ; lskinner@psysolutions.com ; chamber@netection.net ;
mearll@cottey.edu ; mham@psysolutions.com ; ecodev@pleasanthill.com ; randywpike@hotmail.com ;
rex.baer@siouxchief.com ; swestrn@yahoo.com ; tmaxfield@osageprairiey.org ; bushwhackerjail@sbcglobal.net ;
batesema480@earthlink.net ; commission@casscounty.com ; glowery@bcmhospital.com

Sent: Monday, October 30, 2006 12:19 PM

Subject: Emailing: main.html

EVERYONE: JUST RAN ACROSS THIS SITE WHICH MAY HAVE BENEFITS TO VARIOUS PROJECTS YOU ARE CONSIDERING. ED MASON

Monday, October 30, 2006

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Charitable Contributions Program

Corporate responsibility is an essential element of Bank of the West's management philosophy. The Bank's Charitable Contributions Program is to support nonprofit organizations that contribute to educational, civic, cultural, health and human care needs, and is committed to improving the low- and moderate-income residents within the communities we serve in the following states: California, Colorado, Idaho, Iowa, Kansas, Minnesota, Missouri, Nebraska, Nevada, New Mexico, Oklahoma, Oregon, South Dakota, Utah, Washington, Wisconsin, and Wyoming.

Bank of the West's Charitable Contributions Program operates on a year-round basis. Contributions are granted based on the nonprofit organization's ability to meet the Bank's charitable giving eligibility, need, and availability of charitable funds.

It is recognized that there are more deserving charitable organizations than the Bank will be able to support. Those charitable organizations residing outside of the states and immediate areas where the Bank's administrative and branch offices will normally not be eligible for support.

Nonprofit Organizations Supported by Bank of the West

Bank of the West's contributions are limited to public, nonprofit charitable organizations and are exempt from federal taxes under Section 501 (c)(3) of the Internal Revenue Code.

Recipient non-profit organizations also must:

- operate as an equal opportunity employer
- enjoy the support of an active governing board and the local community
- demonstrate fiscal and administrative stability

Charitable Giving Categories Supported by Bank of the West

Bank of the West will consider requests for contributions from nonprofit organizations that qualify for the following categories:

following charitable giving categories:

Education and Job Training

- Basic-skills education (reading, writing and mathematics)
- Business education and economic system
- Scholarship programs to educational organizations/institutions to aid students who receive assistance in obtaining an education in business, financial accounting, and economic
- Scholarship programs to educational organizations/institutions to aid students who receive assistance in obtaining vocational and technical training in other fields not listed above
- After-school tutoring and mentoring programs
- Literacy and library programs for youth and adults
- Education programs in arts and sciences
- School-to-work and welfare-to-work transition programs
- Job training programs
- Self-sufficiency programs

Community/Civic

- Local community organizations (e.g., town hall, historical society, and zoos)
- Local youth organizations (e.g. Boy and Girls Clubs, Girl Scouts, YMCAs)

Health and Human Care

- Aid to hospitals and clinics for capital funds
- Aid for medical equipment
- Aid for specific care centers in hospitals and clinics
- Aid to other health agencies (e.g., health and mental health counseling centers for youth, elderly and the disabled)
- Aid to alcohol and drug recovery centers
- Aid to the March of Dimes, the United Way, the American Cancer Society, and the Arthritis Association campaigns in the cities, counties and states only in which the Bank operates
- Aid to homeless and crisis shelters and battered women shelters
- Aid to homeless organizations that provide services to adults and adults with children
- Aid to soup kitchens

Cultural

- Aid to well-managed cultural activities in communities which the Bank serves
- Aid in the form of operating funds or to underwrite special activities (e.g., local arts and museums)

Community Development

- Affordable housing, lending, and educational programs and workshops
- Credit, homeownership, and home maintenance programs
- Economic development programs
- Other financial services education programs

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Funding Exclusions

The following are not eligible for contributions:

- Organizations without 501 (3) status*
- Individuals
- Advertising
- Sectarian or denominational groups
- Fraternal or labor organizations
- Groups attempting to influence legislation
- Political candidates for office
- Political organizations, causes events, and activities
- Development or production of books, films, video or television programs
- Talent and beauty contests
- Trips or tours for individuals and groups
- Organizations that discriminate on the basis of race, culture, gender, sexual orientation or religion

- Organizations residing outside of the states and immediate areas the Bank serves

How to Request for Contributions

Requests for contributions should include the following information:

- Request letter, proposal, or invitation, and Federal Tax I.D. Number of the nonprofit
- Specific name, description of program and amount for which support is being requested
- Description of nonprofit organization
- List of geographic areas, counties or communities served
- Mission statement
- Current list of officers or directors
- Most recent financial statement
- Copy of determination letter from the Internal Revenue Service that states organization is a charitable tax-exempt organization and/or letter from the U.S. Treasury Department section of the Code under which contributions to the organization are judged tax deductible
- Indication of whether the organization employs any lobbyists in your state legislature D.C.

Inquiries about the Charitable Contributions Program

Questions about Bank of the West's Charitable Contributions Program may be directed to:

Kristen Walter, CRA & Contributions Manager, (323) 727-3381
 Aida Villarreal, Contributions Assistant, (323) 727-3982
 Linda Gossett, Contributions Assistant, (323) 727-3386

Inquiries may also be made via e-mail to: aida.villarreal@bankofthewest.com

Inquiries pertaining to CRA-Qualified/Community Development Donations

Questions pertaining to Bank of the West's CRA-qualified contributions or community development programs, may be directed to:

Kristen Walter, CRA and Contributions Manager, (323) 727-3381
 Art Shingleton, Community Affairs Manager, (415) 765-4829

Where to send your contribution request:

Requests for contributions may be addressed and submitted to:

Kristen Walter, CRA and Contributions Manager
 Corporate Compliance Department
 Bank of the West
 1977 Saturn Street., MSN #SC-MPK-03-N
 Monterey Park, California 91755

Due to the significant volume of contribution requests the Bank receives, please allow 60-90 days for response.

Bank of the West reserves the right to suspend, change, or terminate the Charitable Contribution at any part of it, at any time.

* Requests for funds from organizations that do not have 501(c)(3) status are uncommon and require special consideration. These requests will be reviewed by the CRA & Contributions Manager on a case-by-case basis.

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Giving

GIVING CIRCLES STARTER KIT

This publication was conceived and written by Giving New England.

Overview

Giving Circles are an enormously powerful way to impact social change and pave the way for a new frontier in philanthropy. In the same way that venture capital supports innovation in the business world, Giving Circles use a model of “venture philanthropy,” infusing nonprofits with financial and intellectual capital, resources and contacts. Joining or forming a Giving Circle provides you with a hands-on opportunity to explore and collaborate with others who share the desire to make focused, social investments with impact.

In a Giving Circle, you pool your resources with colleagues and/or friends who share a common interest in a social cause or issue. Together, you gain in-depth understanding of your interest area, focus on ways the group can have impact, make joint social investment decisions, and leverage your monetary contributions with volunteerism and expertise to the charities you support. Donors often commit to participation in a Giving Circle for several years at an established dollar level and the entire group engages in strategic decision-making to determine which charities to partner with.

A national

initiative

of the Forum

of Regional

Associations

of Grantmakers

Giving Circles allow for a wide range in charitable styles, philosophies and politics, and vary in structure, size and focus. Usually a circle begins with an individual gathering a small, informal group whose members share a desire to:

- ◆ Learn more about philanthropy as a vehicle for social change
- ◆ Leverage the impact of their charitable contribution
- ◆ Connect substantively with the communities and causes they care about
- ◆ Participate in a social network of people who share similar interests and values



The advantages of forming Giving Circles are many:

- ◆ Pooled dollars invested towards a key issue can have a far greater impact than smaller, individual gifts.
- ◆ Collective “know-how” of a group adds value and impact to volunteerism and philanthropic investment, (i.e. developing budgets, evaluation, providing technical support and contacts, etc.).
- ◆ Creating partnerships with a small number of nonprofits allows a deeper level of involvement to better gauge your return on investment.
- ◆ Participating in a Giving Circle is an excellent way to deepen your understanding of issues important to you.

Forming a Giving Circle

To begin, identify a group of people who have an interest in coming together to form a giving circle. The common link between these people may be that they are peers, colleagues, or family members, or simply that the group has a common area of interest (i.e., education, arts, the environment). You may want to consider asking a facilitator to lead the discussions for the first few meetings. This will allow you, the catalyst of the circle, to participate more fully. An experienced facilitator will greatly help expedite the process of these suggested steps in creating a giving circle.

Ten Fundamental Steps for Establishing a Giving Circle

Step One: Set Goals and Structure for Giving Circle

Bring your group together for a first meeting. Most likely in inviting this group you have explained the concept of a giving circle, but it is a good idea to take time at this first meeting to discuss what this venture is. Begin the process of setting goals and structure now. There are several decisions that can be made in the early phases of a giving circle that you may want to begin to discuss at this meeting. Some of these are:

- ◆ How many times will the group meet?
- ◆ How shall we determine our funding focus?
- ◆ Where to hold meetings?
- ◆ Is there a limit on number of participants?
- ◆ What is the size or range of the financial contribution each shall make?
- ◆ What is the time commitment?

Remember that the idea of the giving circle is to go beyond individual “pet” charities to pool your resources for a common goal with greater impact. The expectation is to contribute time as well as dollars in the process.

Step Two – Mission and Commitment

Once the group sets up regular meetings, it is a good idea to establish a mission, set meeting guidelines, agree on common goals and objectives, even think of a name to call your group. Generally the first few meetings will be spent firming up things from group dynamics to financial commitment to focus area. It is also a good idea to give all members of the group the opportunity to work on tasks. Creating a rotating chair, designating a treasurer and setting up “committees” or work groups will build the common purpose.

As an independent group, you can set your own guidelines for operation. There is no specific “rule book” you need to follow. There are decisions that need to be made though, and determining the process for decisions ahead of time will facilitate smooth operations.

Things to remember: The contribution amount from each individual can vary. Each giving circle is different. There are circles that make \$50, \$500, \$5,000, or even \$25,000 in annual commitments. This is one of the more compelling benefits to giving circles, as the group gets to decide what is reasonable for their particular circle. It is important for the group to have 100 percent consensus on the final amount. In a giving circle, no single vote on a potential grantee should outweigh another, and with everyone contributing equally, this should even out this potential issue.

Step Three – Where to Place Your Collective Dollars

It is recommended that all members make a financial commitment to the giving circle at the start of each year (i.e., write the check). There are options for where your circle members’ money can sit. There are benefits to all the options, depending on the circle’s needs, experience, and structure. Giving circles traditionally have no administrative “over head.” All dollars contributed go to the designated charity(ies), and the administration of the circle is done on a volunteer basis by the members. You can:

- ◆ **Open a joint bank account.**
- ◆ **Partner with an organization that can act as a financial administrator of the funds.**
- ◆ **Establish a Donor Advised Fund at a community foundation.** For information on the Community Foundation serving your community, call the Council of Foundations at 202.466.6512, or visit www.cof.org, or meet with a staff person to learn the benefits of this option.
- ◆ **Create a public foundation.** Contact the Council of Foundations at 202.466.6512, or visit www.cof.org, for more information.
- ◆ *Write individual checks to the chosen charity(ies) once donations have been determined.*
- ◆ **Explore other creative options depending on the group.**

Step Four – Establish an Issue/Focus Area for Contributions

This step may take some time and discussion to determine. You may want to choose a process to find a common area(s) of interest. Encourage the group to define the focus area specifically. For example, if the group is interested in health issues for women – what specific health issues? For a particular age range? demographic? Define geographic area where you will seek out potential organizations or service providers.

You may also want to invite “experts” in the field to present information sessions to the group or assign group members to investigate particular issues. This is an area in which consensus is important for the giving circle. It is the combination of time, treasure and talent toward one common focus that creates the investment impact.

Step Five – Create Smaller Work Groups for Giving Circle Tasks

Once the focus is established, having members of the group volunteer for particular tasks will build personal commitment and interest in the work of the giving circle. These smaller groups can look at such issues as: What charity is doing the best work in your field of interest? How do you know?

Be willing to take a risk by funding a start-up charity, or by funding a charity that may seem unconventional to traditional funders. Remember you are the “Board of Directors” and can set your own guidelines.

Step Six – Develop Process and Criteria for Determining Who Will Receive Contributions

This is an ideal assignment for a committee. You may decide to take a traditional approach and ask for written applications from a charity or you may evaluate a group in another manner. What will be the criteria for determining who receives funding? Will you review grant applications? Will you visit specific organizations who could “qualify”? What kind of a report will you want at the end of the project period from the recipient of these funds? This process can be as simple as choosing a recipient organization based on information you gather and then writing a check to that group, or as involved as reviewing written applications, visiting the organizations headquarters or project area, and/or asking for a presentation.

If your group is unsure of how to assess an organization, you may want to consider asking someone with a background in grant making or nonprofit administration to give the group assistance (or maybe someone in the group could take on this role).

It is also important at this stage to establish final evaluation criteria. How will you measure your giving circle’s impact? How will the organization(s) that receive funding measure the impact of this funding?

Step Seven – Develop/Define Partnership with Recipient of Contribution

Do members of your group want to volunteer for an organization you have funded? Group should define in what ways they can offer assistance. Web development, finances, program planning, legal work, and mentoring, are some examples of ways your members might get involved. Be sure to be clear with the expectations of all involved in this new partnership.

Step Eight – Review Potential Recipients for Donations and/or Visit Charities

Conducting site visits with potential grantees can be enormously helpful in the grantmaking process. This is the time to ask questions, get clarification about something that maybe wasn't clear in the proposal, and see things in action.

The group should set aside plenty of time to discuss the potential grantees (up to five hours, depending on number of proposals to review). There are often compelling reasons to fund many organizations, and members may feel strongly about funding different organizations. Therefore, time is needed to go through this process, with full consensus on which organization(s) to fund at the end.

Step Nine – Make Contribution(s)

Immediately following the group's decision, alert the recipient of your intentions, letting them know when they can expect a check. It is good practice at this time to let those organizations that will not be funded know of your decision.

Step Ten – Evaluate the Impact of Your Giving Circle

Be sure to take the time to examine the short term and long term goals of the giving circle on an annual or other regular basis. This will help develop a sense of satisfaction with the work you are doing and also show how your contributions have made a difference. It is important to look at your work and discuss what you've learned, what you want to do the same or different next time and what the next round of funding will look like in terms of time and calendar. And in particular, try to determine what impact this group has had with this *venture* philanthropy. Candid feedback from the organizations you have funded and partnered with will always be an important ingredient of this process. Be sure these lines of communication are open.

Suggested Calendar for First Year to Establish a Giving Circle

This is based on one meeting per month in the first year. Once established, most circles choose to meet less frequently.

Month 1	First meeting
Month 2	Conversations on focus area
Month 3	Establish giving circle guidelines

Month 4	Guest presenters – Experts in the field
Month 5	Guest presenters – Experts in the field
Month 6	Establish criteria for contribution process, and begin discussion of potential charities
Month 7	Information sharing (of potential grantees, etc.)
Month 8	Charity presentations and site visits
Month 9	Charity presentations and site visits
Month 10	Review potential charities for contributions
Month 11	Review potential charities for contributions
Month 12	Make contribution

Resources

Giving New England has additional materials for starting a giving circle available on its web site, www.givingnewengland.org. As more resources become available, these will be posted on the web site. One publication that we have found very helpful as a guide for establishing a giving circle is, *Building Community, Creating Justice: A Guide for Organizing Tzedakah Collectives*; by Betsy Tessler and Jeffrey Dekro and published by The Shefa Fund in Philadelphia, Pennsylvania. While this guide is specifically about organizing a faith-based giving circle, the information is an excellent reference for any giving circle starting up. To order a copy of this publication, please contact:

The Shefa Fund
 7318 Germantown Avenue
 Philadelphia, PA 19119
 (212) 247-9704

Let Us Hear From You!

If you would like more information or have stories to tell, let us know. Contact Siobhán O’Riordan at:

Giving New England
 55 Court St., Suite 520
 Boston, MA 02108
 (617) 426-2606 Ext. 38
www.givingnewengland.org